

**PLANT SOIL
& MICROBIAL
SCIENCE
DEPARTMENT**



Seminars / Webinars

Office of Diversity, Equity, and Inclusion Summer Workshop Series

These workshops serve as an opportunity for faculty and staff to strengthen dialogues and collaborations among the MSU Community in the pursuit of developing a more inclusive MSU environment

ODEI Summer Workshop Dates:

- Thursday, May 25, 2021, from 12:00-1:00 PM
Dr. Emily Sorroche, Working with Urban Native American Communities
- Thursday, June 10, 2021, from 12:00-1:15 PM
Melissa Elischer & Laurie Rivetto, Exploration of the MSU Extension Inclusion Guidebook
- Wednesday, June 16, 2021, from 12:00-1:00 PM
Jon'a Joiner, Reframing Wellness in the Workplace
- Wednesday, July 14, 2021, from 11:00 AM-1:30 PM
ADVANCEGeo Partnership, Bystander Intervention Workshop
- Wednesday, July 28, 2021, from 11:00 AM-1:30 PM
ADVANCEGeo Partnership, Code of Ethics Workshop

Registration for the ODEI Summer Workshop Series is currently open and closes at 11:59 PM on July 27, 2021. [Register Here.](#)

Zoom link will be sent to attendees prior to each Workshop Session.

Tuesday, June 8, 2021, from 1:00-2:00 PM

Anti-Asian Racism and Gender-Based Violence: Historical and Contemporary Realities

Presented by: **Avvy Go**, Clinical Director, Chinese and Southeast Asian Legal Clinic

Kelly Go, Outreach Coordinator, SWAN Vancouver

Dr. Jiyoung Lee-An, Instructor, Carleton University

[Webinar Registration - Zoom](#)

Announcements

Updated PSM Key Authorization and PSSB Autoclave Access Forms

Both the PSM Key Authorization and PSSB Autoclave Access Forms have been updated. They are now in a fillable PDF format and will require both the faculty/staff member's signature and the signature of their PI/supervisor to process the request. For the PSSB Autoclave Access form, you will need to provide the front and back of your MSU ID card so that card reader access can be issued. The new forms have been attached to this newsletter. These forms are only for new requests. If you have a form on file, you do not need to resubmit. Once forms are completed, send to **AnnMarie Guldner** at guldner1@msu.edu.

PSM Drivers Certification Forms have been Updated

The PSM Drivers Certification Forms have also been updated to a fillable PDF format. The updated version of this form is attached to this newsletter. If you have a form on file for 2021 you do not need to resubmit your form. Once forms are completed, please send to **AnnMarie Guldner** at guldner1@msu.edu.

IPF Building Notice: Fire Alarm Testing

Where?

Auditorium, Biochemistry, Central Services, College of Law, Communication Arts & Sciences, Data Center, Farrall Ag Hall, Food Science, Hannah Administration, Human Ecology, Library, Marshall Adams Hall, Molecular Plant Science (PSS), MSUFCU/IBM, MSU Museum, Packaging, **Plant and Soil Science**, Spartan Village Community Center, Surplus Store and Recycling, T.B. Simon Power Plant, Wells Hall, and Wharton Center

What is happening and why?

Testing of life-safety fire alarm systems. During the first hour of each test, technicians will test the speakers and strobes to ensure functionality. Technicians will then bypass the speakers and strobes in the facility to test all initiation devices on the fire alarm silently. Testing is an annual requirement of the National Fire Protection Agency.

When will this occur?

Between the hours of 6:00 AM and 4:30 PM, daily, Monday through Friday, beginning Monday, May 3 and lasting through Friday, May 28. Specific building dates can be found here: [Monthly Fire Alarm Testing - May to July 2021 | Infrastructure Planning and Facilities \(msu.edu\)](#)

How will this impact me?

IPF will come through the building and test all the fire alarm devices throughout the facility. Please be aware they may need to access offices, closets, and laboratories during these inspections. Building evacuation will not be required.

What do I need to do?

Please notify all personnel in your department. Your cooperation during this time is appreciated.

Who can I contact for more information?

Corey Morris, Planner/Inspector/Analyst-Life Safety Systems at 517-898-6632 or morri504@msu.edu

Brian Powe, Supervisor-Life Safety at 517-899-7197 or powebria@msu.edu
IPF at 517-353-1760

MSU Staff and Faculty Development/Training

elevateU

Free online training for MSU faculty and staff

[Access elevateU here](#) or [log into EBS](#) and look for the "elevateU" tile under the "My Career & Training" tab.

Staff Development Programs

Organization and Professional Development (OPD) offers a wide range of learning opportunities to help support staff meet their professional development goals.

<https://hr.msu.edu/professional-development/support-staff/index.html>

Faculty/Academic Staff Development Programs

The Academic Advancement Network (AAN) works with all faculty, academic staff, and academic administrators at MSU as they join the university, establish professional trajectories, and move through various stages of review, promotion, and growth.

<https://hr.msu.edu/professional-development/faculty-academic-staff/index.html>

Additional Development/Training Programs

[Alumni LENS Program](#)

[Broad Executive Development Programs](#)

[Health4U Program](#)

[Office for Inclusion and Intercultural Initiatives](#)

[MSU IT Training](#)

[MSU Teaching Assistant Program](#)

[MSU WorkLife Office](#)

[Vice President for Research and Graduate Studies](#)

[MSU Regulatory Compliance Training](#)

Job Announcements

Department of Plant, Soil and Microbial Sciences

Assistant Professor - Tenure System

The Department of Plant, Soil and Microbial Sciences invites applications for a 9-month academic year, tenure-track Assistant Professor, in Soil Science with experience and special emphasis in soil genesis and classification.

Job # 706037

<https://careers.msu.edu/cw/en-us/job/506718/assistant-professortenure-system>

Research Associate - Fixed Term

The Department of Plant, Soil and Microbial Sciences invites applications from outstanding candidates for a fixed term Research Associate position in the area of plant responses to nutrient deficiency, with a main focus on phosphorus starvation.

Job # 700439

<https://careers.msu.edu/cw/en-us/job/506404/research-associatefixed-term>

COVID-19 Updates

- The MSU Health Care Pharmacy is now offering the Pfizer COVID-19 vaccine to employees, students, and patients. Appointments are available and open to all individuals 12 years of age and older. [Additional Information](#)
- All employees who have been working remotely should continue doing so until told otherwise by their supervisor.
- As we plan for more in-person work, face coverings, health screening forms and other mitigation strategies (such as physical distancing) still are required by MIOSHA emergency rules and will continue.
- President Stanley announced that masks are no longer needed in outdoor settings on campus for individuals and groups of less than 100 people.
- Michigan's Mask and Gathering Order has been updated to allow vaccinated individuals, in most cases, to gather indoors without a mask. MSU is still legally required to follow the Michigan Occupational Health and Safety Administration (MIOSHA) guidelines, however, and so for now employees, students, and guests must continue wearing a mask indoors.
- The campus wide Spartan Health Screening form can be [Found Here](#).

Protocol - MSU COVID 19 Testing and Reporting

Please see this link <https://msu.edu/together-we-will/students-parents/> and <https://msu.edu/together-we-will/faculty-staff/> for current COVID-19 testing and reporting protocol.

MSU Faculty, Staff, and Students with COVID-19 health-related questions, please call the MSU Health Care COVID-19 Triage line at 855-958-2678. The MSU Health Care COVID-19 Triage line is available 6:00 AM to 12:00 AM (Midnight), 7 days a week.

Campus Information and Updates: <https://msu.edu/coronavirus/>
CDC guidance regarding COVID-19 <https://www.cdc.gov/coronavirus/index.html>

Vehicle Use Policy

Please see the attached COVID-19 Vehicle Occupancy Guidance. (Sept 2020)

PSM IT Update

What is happening?

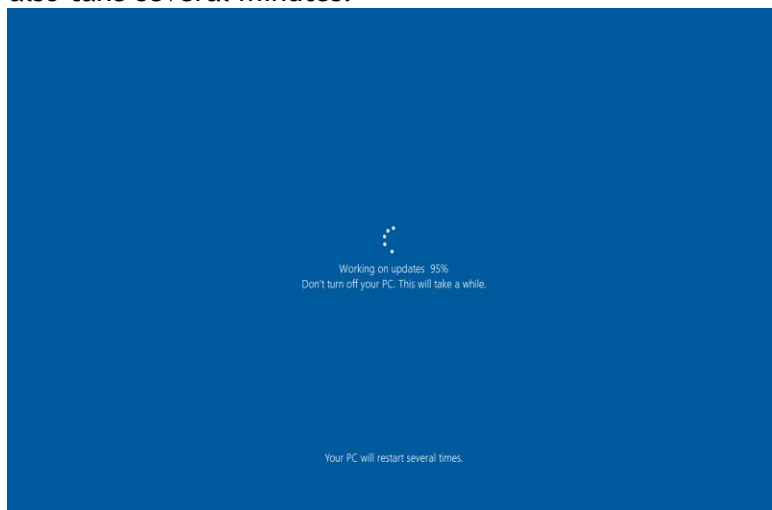
- Security update support for **Windows 10 version 1809** is ending after May 2021's Patch Tuesday ([Windows lifecycle fact sheet](#)). All department owned Windows computers must be updated to a newer version of Windows 10 in order to continue receiving security updates after May.
- Windows 10 Enterprise versions released in the spring are supported for 18 months. Versions released in the fall are supported for 30 months. PSM IT will be upgrading workstations to version 20H2, which is supported until May 2023.

When is this happening?

- Starting Monday April 26 through Friday May 21, 2021 the update will appear in Software Center for those that need to update. During this time, you will need to launch the update yourself in Software Center.
- After Friday May 21, 2021, the update will install automatically.

What do you need to do?

- From Start date to End date you will be able to run this update manually. After the end date please leave your computer on after work to run the version update automatically.
 - Below are instructions on where to go to manually run the install:
- 1) Click the **Updates** category in the left window pane, select the desired update, and click **Install**.
 - 2) Review the warning message and click **Install**.
 - 3) The feature update will take a considerable amount of time to install in the background and the first reboot will take longer than usual. The next time a user logs on will also take several minutes.



- 4) Security updates for this new version of Windows 10 will automatically begin installing within a few hours. The typical software update restart message will be displayed after they complete installation.

A few items of note about updating Windows 10 versions:

- Applications and settings are maintained as part of the process.
- The update requires at least 20GB of free space on the C: drive. This is because several folders under the Program Files and Windows folders are automatically backed up to C:\Windows.old\ for 30 days in case the update needs to be reversed.
- Windows 10 Pro will be converted to Windows 10 Enterprise with KMS volume licensing during the update process.
- The first time a user logs on after the update will take longer than usual.
- Depending on what Windows version you currently have and the age of your computer the update could take about two hours or longer to complete the install process.

Who do I contact if I have questions or need support?

Any questions or concerns please contact PSM IT.

- Dominic Colosimo: colosi14@msu.edu
- Lee Duynslager: duynslag@msu.edu

Face Coverings

Effective May 10, 2021, masks will no longer be needed in outdoor settings on campus or MSU-affiliated properties for individuals or small gatherings. Per the MDHHS order, masks are not required outdoors unless a gathering has 100 or more people. **This change is for outdoors only.** Face coverings are still required while indoors on campus or MSU-affiliated properties. Off campus, the university continues to urge Spartans to follow [CDC guidelines](#).

Face coverings should:

1. be non-medical grade to maintain supplies for health care use,
2. fit snugly against the side of your face,
3. cover your nose and mouth,
4. be secured with ties or ear loops and
5. allow for breathing without restriction.

Cloth face coverings should only be worn for one day at a time, and they must be properly hand washed or laundered with soap/detergent before subsequent use. Face coverings may vary (for example, disposable non-medical masks or neck gaiters are acceptable).

Food and Drink Policy

Food and Drink Policy - Addendum to the PSSB Reopening Plan 7/23/2020

Based on the changing Executive Orders and needs of the MSU community, food consumption will be allowed in PSSB in posted designated areas. Please keep in mind that this change in policy may pose an increased risk of exposure and it is important to observe physical distancing, follow disinfecting protocols and spend minimal time in the room.

To meet these goals and maximize safety, the PSSB building SOP plan has been modified to:

- Note that it is always preferable to eat outside of the building when possible
- Conference and break rooms on the second floor will be open for food consumption. Please limit your time to 30-min to accommodate colleagues/other building occupants.
 - A279 - Horticulture conference room - maximum occupancy is 5
 - A271 - PSM conference room - maximum occupancy is 6
 - A246 - Break room - maximum occupancy is 5
- Maximum occupancy signs will be posted on each door. If the room is fully occupied, please check another designated space. If all conference and break rooms are fully occupied, check back later.
- Masks must be worn in each room unless actually consuming food.
- Kitchenettes will continue to be closed. There is no microwave or refrigerator usage allowed.
- Everyone should bring and remove all personal supplies for eating.
- The user is required to disinfect the space before and after each use following EPA approved guidelines (70% alcohol for 5-min; Sani-wipes for 3-min). Disinfectants will be present in the room.
- Snacks and community food to share should not be brought to work.

Travel

MSU's Office for Global Health, Safety, and Security has issued new guidelines and procedures for MSU-sponsored travel. Effective May 14, 2021:

- MSU-sponsored domestic travel authorizations will return to the processes used prior to the pandemic.
- Employees, students, and approved guests seeking to engage in MSU-sponsored international travel, must submit a [Waiver Application Form](#) for review at least 3 weeks prior to departure. A streamlined review process exists for those fully vaccinated.

For additional travel guidance, please visit the Office for Global Health, Safety and Security website at <https://globalsafety.isp.msu.edu/travel-during-covid-19-pandemic>. MSU encourages all travelers to stay informed about health and safety conditions at their destinations, policies on border closings, quarantine on arrival, and airline policies.

For MSU's most current **Domestic Travel** information go to <https://globalsafety.isp.msu.edu/travel-during-covid-19-pandemic/domestic-travel/>

Travel During the COVID-19 Pandemic

For the most current MSU information regarding travel during the COVID-19 pandemic go to <https://globalsafety.isp.msu.edu/travel-during-covid-19-pandemic/>

Contact the Office for Global Health, Safety, and Security with questions at either 517-884-2174 or globalsafety@msu.edu

[Contact Us - MSU Office for Global Health, Safety and Security](#)

Christiina Donley and AnnMarie Guldner will be holding 1 more travel training refresher session this month. Please feel free to join in if you have any travel questions that you would like answered. It would be helpful if we they were listed as your travel delegates prior to the meetings (see attached). This will allow them to log into your travel profiles if needed. Please review (and save for future reference) the attached travel references sheets.

Tuesday, May 25 from 12:00-1:00 PM
<https://msu.zoom.us/j/93315747481>
Meeting ID: 933 1574 7481
Passcode: 688000

UPDATED: Blanket Travel Request Forms

PSM has updated our policy on blanket trip request forms. Previously, we submitted our blanket request forms by fiscal year. **We have updated this policy to calendar year.** Please update your blanket request forms to reflect this change.

Assistance Resources

Travel policy and travel program support: travel@ctrl.msu.edu or 517-355-5000
Concur: concurhelp@msu.edu

PSM Payroll Time Reporting

Due Date Reminders for **biweekly payroll** (includes labor and student)

Reminder: If your employee's time is not submitted, they will not be paid.

- For the June 4th pay date (for time worked from May 9-22) your time is due by 5:00 PM on Monday, May 24th (**Early Due Date**).
- For the June 18th pay date (for time worked from May 23-June 5) your time is due by 5:00 PM on Tuesday, June 8th.
- For the July 2nd pay date (for time worked from June 6-19) your time is due by 5 PM on Tuesday, June 22nd.

MSU Academic Calendar

Summer 2021

May 31	Holiday - University Closed
July 2	Middle of Semester
July 5	Holiday - University Closed
August 19	Classes End
Last Class Day	Final Exams

Full Session

Summer 2021

May 31	Holiday - University Closed
June 9	Middle of Semester
July 1	Classes End
Last Class Day	Final Exams

Session One

Summer 2021

July 6	Classes Begin
July 28	Middle of Semester
August 19	Classes End
Last Class Day	Final Exams

Session Two

Fall 2021

September 1	Classes Begin
September 6	Holiday - University Closed
October 20	Middle of Semester
October 25-26	Break Days
November 25-26	Holiday - University Closed
December 12	Classes End
December 13-17	Final Exams
December 24-27	Holiday - University Closed
December 17-18	Commencements
Dec 31 - Jan 3	Holiday - University Closed

PSM Office Contact Information / Hours

AnnMarie Guldner	guldner1@msu.edu	Monday-Friday	7 AM-3 PM
Brian Horgan	horganb@msu.edu	Monday-Friday	8 AM-12 PM & 1-5 PM
Christiina Donley	tymoszew@msu.edu	Monday-Friday	8 AM-12 PM & 1-5 PM
Dominic Colosimo	colosi14@msu.edu	Monday-Friday	8 AM-12 PM & 1-5 PM
Emily Williams	emilywil@msu.edu	Monday-Friday	8 AM-12 PM & 1-5 PM
Gina Centeno	centeno@msu.edu	Monday-Friday	8:15 AM-2:45 PM
Hannah O'Mara	omarahan@msu.edu	Monday-Friday	8 AM-12 PM & 1-5 PM
Lee Duynslager	duynslag@msu.edu	Monday-Friday	8 AM-12:30 PM & 1-4:30 PM
Lisa Bowen	bowenli1@msu.edu	Monday-Friday	8 AM-4 PM
Mackenzie Graham	graham2@msu.edu	Monday-Friday	8 AM-12 PM & 12:30-4:30 PM
Rachel Jorgensen	eschrach@msu.edu	Monday-Friday	6:30 AM-3:00 PM

Newsletter Submissions

Send newsletter submissions to AnnMarie Guldner at guldner1@msu.edu
Deadline: Thursdays by 10:00 AM